

BOARD OF EDUCATION  
Millburn School District 24

REGULAR MEETING  
March 21, 2011

BOARD MEMBERS PRESENT

Robert Buehler  
Diane Campbell  
Kenneth Dewitt  
Shawn Lahr  
Robert Reding  
Lisa Scanio  
Chris Stream

ADMINISTRATION PRESENT

Dr. Ellen Mauer, Superintendent  
Elizabeth Keefe, Special Education Director  
Dr. Cheryl Kucera, Curriculum Director  
Joanne Rathunde, Technology Director  
Jake Jorgenson, Principal  
Jason Lind, Principal

BUSINESS MANAGER

Mary Taylor

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

VISITORS

Kellen Moczynski	Jack Gottman
Mike Gottmann	Mary Anne Moczynski
Janet Wallenfang	Michael Wallenfang
Scott Zellman	Christopher Wallenfang
Laura Brown	Joe Pineau
Greg Ball	Nomita Umarwadia
Valerie Powley	Christine Jones
Jane Gattone	Andrew Kolb
Israel Llamas	

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 7 p.m. by President Robert Buehler. Roll call was taken with the following Board Members in attendance: Robert Buehler, Diane Campbell, Kenneth Dewitt, Shawn Lahr, Robert Reding, Lisa Scanio and Chris Stream.

PUBLIC COMMENT – There was none at this time.

ADDITION OF NON-ACTION ITEMS – Lisa Scanio said that she attended March Madness, the fundraising auction hosted by the Millburn District 24 Education Foundation. She wanted to recognize the hard work of the many volunteers who made the auction a fun and successful event.

The Board agreed to change the date of the April Regular Meeting to Monday, April 25. By this time the County Clerk will have certified the School Board election results and the new Board Members can be seated.

ACTION ITEMS

CONSENT AGENDA – Board Members asked that the following items be removed from the Consent Agenda: Approval of the Minutes of the Special Meeting of Feb. 7, 2011; Treasurer's Report and Approval; Bill Approval and Payment Authorization; and BS, Inc. Snowplow Agreement.

A motion was made by Lisa Scanio and seconded by Robert Reding to approve the Consent Agenda, as amended, and including the following:

1. Approval of Minutes
  - a. Regular Meeting and Executive Session of Feb. 23, 2011
  - b. Special Meeting of March 8, 2011
2. Activity Funds of Millburn Central and Millburn West
3. Personnel Report
  - a. Retirement:
    - (1) **Robert Stark**, Custodian at Central

- b. Open 1.0 FTE Speech and Language Pathologist -- Rehire **Maureen Jepsen**
  - c. Open 1.0 FTE Social Worker -- Rehire **Elizabeth Boron**
  - d. Open 1.0 FTE Psychologist -- Rehire **Carol Keller**
4. Official School Calendar 2011-12
5. Second Reading and Approval of Board Policy
- a. Instruction – 6:20 School Year Calendar and Day
  - b. Instruction – 6:40 Curriculum Development
  - c. Instruction – 6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation
  - d. Instruction – 6:130 Program for the Gifted
  - e. Instruction – 6:140 Education of Homeless Children
  - f. Instruction – 6:160 English Language Learners

On a roll call vote, the following Board Members voted Aye: Shawn Lahr, Chris Stream, Kenneth Dewitt, Robert Buehler, Robert Reding, Lisa Scanio and Diane Campbell. Nays: none. Absent: none. The motion passed.

TREASURER'S REPORT AND APPROVAL – Roger Manderscheid informed the Board that his future plans are to spend about eight weeks a year in Texas with relatives. He said he would be out-of-town one week a month, excluding summers. He is still willing to serve as Board Treasurer, and would be available to consult with the Board, even at the times he is not in the area. The Board asked Mr. Manderscheid to prepare a business plan outlining how he would fulfill the treasurer's responsibilities in this type of situation. A motion was made by Lisa Scanio and seconded by Robert Reding to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Chris Stream, Kenneth Dewitt, Robert Buehler, Robert Reding, Lisa Scanio, Diane Campbell and Shawn Lahr. Nays: none. Absent: none. The motion passed.

Mar-11		EXPENDITURES	
<b>EDUCATION</b>			<b>BUILDING</b>
BILLS PAYABLE	\$229,743.16	BILLS PAYABLE	\$67,845.92
PAYROLL	\$687,096.20	PAYROLL	\$42,222.26
VOID	-\$114.95		
TRANSF FROM TORT	\$37,122.42		
MANUAL	\$4,524.22		
TOTAL	\$958,371.05	TOTAL	\$110,068.18
<b>TRANSPORTATION</b>			<b>IMRF</b>
BILLS PAYABLE	\$12,911.47	BILLS PAYABLE	\$0.00
PAYROLL	\$55,594.45	PAYROLL	\$40,466.91
TOTAL	\$68,505.92	TOTAL	\$40,466.91
<b>SITE &amp; CONSTRUCTION</b>			<b>BONDS&amp;INTEREST</b>
BILLS PAYABLE	\$0.00	BILLS PAYABLE	\$500.00
		<b>TORT</b>	
		PAYROLL	\$4,314.30
		TRANSF TO ED	-\$37,122.42
		TOTAL	-\$32,808.12
		<b>FUNDS TOTAL</b>	\$1,145,103.94

MINUTES OF FEB. 7, 2011 – A motion was made by Kenneth Dewitt and seconded by Shawn Lahr to approve the Minutes of the Special Meeting of Feb. 7, including the statement made by Robert Buehler during the vote on Dr. Ellen Mauer's resignation. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Robert Buehler and Shawn Lahr. Nays: Chris Stream, Robert Reding, Lisa Scanio and Diane Campbell. Absent: none. The motion failed.

A motion was made by Lisa Scanio and seconded by Robert Reding to approve the Minutes of the Special Meeting of Feb. 7 as submitted, without comments made during the vote on Dr. Mauer's resignation. On a roll call vote, the following Board Members voted Aye: Robert Reding, Lisa Scanio, Diane Campbell, Shawn Lahr and Chris Stream. Nays: Robert Buehler and Kenneth Dewitt. Absent: none. The motion passed.

It was noted that Roger Manderscheid exited the meeting at 7:15 p.m.

#### INFORMATION/DISCUSSION ITEMS

ENERGY AUDIT – Shawn Lahr reported that he spoke to a representative at the Smart Energy Design Assistance Center. Mr. Lahr described SEDAC's energy audit process, including cost estimates and the type of results the district could expect. He said he would start the application process and check for recommendations from others that have used this service.

BROADCASTING OF BOARD MEETINGS – Joanne Rathunde presented the results of her research on the possibility of broadcasting Board of Education meetings. Broadcast options include internet streaming, audio and video recording, audio recording only, and public television. The presentation included information on area school districts that are broadcasting meetings, equipment needed, possible location set-ups, and the anticipated costs. It was suggested that this topic be added to the Strategic Plan discussion as it relates to communication, and also be discussed at a future Board Meeting.

It was noted that Mary Taylor entered the meeting at 7:35 p.m.

#### ACTION ITEMS (Continued)

BILL APPROVAL – Mary Taylor was asked about maintenance costs that exceeded \$18,000. She said the majority of that total was for snow plowing. She reported that FEMA will reimburse some of the snow emergency costs. The district will have to apply for the reimbursement. A motion was made by Lisa Scanio and seconded by Robert Reding to approve the Bills and Payment Authorization. On a roll call vote, the following Board Members voted Aye: Robert Reding, Lisa Scanio, Diane Campbell, Shawn Lahr, Chris Stream, Kenneth Dewitt and Robert Buehler. Nays: none. Absent: none. The motion passed.

#### ADMINISTRATIVE REPORTS

SPECIAL SERVICES DIRECTOR – Elizabeth Keefe presented the State Performance Plan 2009-10, which reports the district's success in reaching state targets in special education. Millburn met targets in a majority of the areas, including educating students in the least restrictive environment. Mrs. Keefe said she will continue to evaluate Early Childhood data in an effort to improve in those areas where the target was not met.

CURRICULUM DIRECTOR – Dr. Cheryl Kucera presented a report on the various ways the district trains teachers in differentiation. She said there has been a concerted effort for the past several years to give teachers as much training as possible, including workshops and staff development activities. Dr. Kucera reported that the Regional Office of Education recently videotaped two Millburn classes as they participated in a differentiating activity called Guided Math. The ROE is using the videotapes in presentations to other administrators and teachers in Lake County.

PRINCIPALS' REPORTS – Jason Lind reported on recent staff training in Positive Behavior Intervention and Supports, a system for gathering data on behavior issues and creating plans to reduce problem behaviors. PBIS will be implemented throughout the district next school year. Other recent activities at Millburn Central included the Jazz Band dinner show, two wrestlers participating in state competition, and the completion of ISAT testing. Mr. Lind also reported that students and staff stood along Millburn Road in front of

school today to pay their respects as a military funeral motorcade entered Millburn Cemetery. He said the family appreciated the school's show of support and the children were touched by the experience.

Jake Jorgenson reported on the various activities that students at Millburn West have been participating in recently including girls basketball, wrestling, Scholastic Bowl, Symphonic Band, Jazz Band and Choir. He said many students participate in more than one school activity, along with other outside activities as well.

PUBLIC COMMENT – There was none at this time.

#### EXECUTIVE SESSION

A motion was made by Kenneth Dewitt and seconded by Lisa Scanio to enter into Executive Session for the purpose of discussing personnel. On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Diane Campbell, Shawn Lahr, Chris Stream, Kenneth Dewitt, Robert Buehler and Robert Reding. Nays: none. Absent: none. The motion passed. The Board entered Executive Session at 8:22 p.m.

A motion was made by Lisa Scanio and seconded by Robert Reding to exit Executive Session at 9:06 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

#### REGULAR MEETING RESUMES

The Board resumed the Regular Meeting at 9:07 p.m.

SNOW PLOW AGREEMENT – A motion was made by Kenneth Dewitt and seconded by Chris Stream to approve the Snowplow Agreement with BS, Inc. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Shawn Lahr, Chris Stream, Kenneth Dewitt, Robert Buehler and Lisa Scanio. Nays: Robert Reding. Absent: none. The motion passed.

There being no further business, the meeting was adjourned at 9:08 p.m.

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Robert Buehler, President  
Board of Education  
Millburn School District 24

ATTEST:

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Chris Stream, Secretary  
Board of Education  
Millburn School District 24

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Date